

V1 Dependent Verification Forms Instructions (PLEASE READ)

Signers will receive an email inviting them to sign this document. After you complete and sign; the form(s) will then be sent to the next party to sign via the email provided.

Your parent will receive an email inviting them to sign this document. Once your parent signs the form the Office of Financial Aid will receive the forms as complete for review

V1 Verification Worksheet:

Section A: Student information

Section B: Remember to list all of the people in your parent's household to include the following:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s);
- Your parent(s)' other children, this includes your siblings if your parent(s) will provide more than half of their support from July 1, 2020, through June 30, 2021
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2021.

Section C:

Student Income Information (page 2)

Student Tax Filer- please make a selection in the top half of the form only.(attach a signed copy of your federal tax returns with your W-2 if you did not use the data retrieval tool on your FAFSA)

Student Non-tax Filer- please make a selection in the bottom half of the form only.

Parent Income Information (page 3)

Parent Tax Filer- please make a selection in the top half of the form only.(attach a signed copy of your federal tax returns with your W-2 if you did not use the data retrieval tool on your FAFSA)

Parent Non-tax Filer- please make a selection in the bottom half of the form only.

Reminder:

Student must sign and submit,then the parent will receive an email inviting them to sign this document. Once your parent signs the form it will be then sent to the Office of Financial Aid for review.

Student Non-Tax Filer's Form/Parent Non-Tax Filers Form

These forms are to only be completed if the student or parent have not filed taxes for 2018. There are two statements that the student or parent must read and initial next to the statement that pertains to them. They are to only initial next to one of the statements. The statements are below:

I will not file and I am not required to file a tax return for the 2018 tax year. I did not work and had no income earnings for 2018.

I will not file and I am not required to file a tax return for 2018 tax year. I have income earnings for 2018, but I am not required to file a 2018 tax return. I have attached all W-2's related to those earnings.

(if the student/parent initials this statement they must submit their W-2s for 2018 which they can attach to the DocuSign)